The policy of\_\_\_\_*Insert facility name here\_\_\_\_\_*is to provide a tobacco and nicotine-free environment for staff, visitors, parents, and students. This policy covers the use of any tobacco product. Tobacco is defined to include any lighted or unlighted cigarette, cigar, pipe, and any other smoking product; and spit tobacco, also known as smokeless, dip, chew, spit less, snus and snuff, in any form; including, but not limited to, non-FDA approved cessation nicotine products, digital/electronic nicotine delivery systems e.g. “e-cigarette,” vapor products or anything that simulates or can be construed as being a smoking or smokeless tobacco product (herbal smoking products and marijuana) and applies to employees and all non-employees including visitors and vendors.

• There will be no tobacco use or electronic cigarettes present in any area of the day care center including the campus at any time.

• There will be no tobacco use in vehicles on campus at any time. There will be no tobacco use in vehicles when transporting a child to or from day care facility or authorized activities.

 • There will be no tobacco use by staff or volunteers on campus this includes all indoor or outdoor activities.

• Field Trips, walks and all outside activities will be tobacco and electronic cigarette free.

• Employees that use tobacco at home will be offered the Nevada Tobacco Quitline 1-800-QUIT-NOW as a method for tobacco cessation. All employees that use tobacco at home will be required to bring clothing that has not been worn around tobacco users.

• Employees that leave campus and use tobacco will be required to change clothes and wash hands thoroughly when re-entry of the day care occurs.

 • Visitors and vendors that enter the daycare are required to obey all the policies of the day care.

Policy effective: *Enter date here*