

Conversation Map® Facilitator Self-Assessment Form

The following Facilitator Assessment Form will allow you to reflect on your growth and development as a *Conversation Map*® facilitator.

1. What went well?

(1= Needs Improvement; 5= Excellent)

rating scale

a. Appropriate room and table set up	1	2	3	4	5
b. Appropriate class size	1	2	3	4	5
c. Parking lot for participants' questions and discussion items	1	2	3	4	5
d. Additional education resources available	1	2	3	4	5
e. Effectively introduced the purpose of the session and the tool	1	2	3	4	5
b. Equally distributed the conversation amongst the group	1	2	3	4	5
c. Exhibited active listening skills	1	2	3	4	5
d. Redirected with ease when conversation went off-topic	1	2	3	4	5
e. Effectively managed the time allotted	1	2	3	4	5
f. Addressed each participants' questions	1	2	3	4	5
g. Maintained enthusiasm throughout the session	1	2	3	4	5
h. Tailored the session to the learning needs of the group	1	2	3	4	5
i. The group led the majority of the discussion	1	2	3	4	5
j. Asked mostly open-ended questions, did not give all of the answers	1	2	3	4	5
k. Comfortable with silences and allowed people to reflect on what they were feeling and thinking	1	2	3	4	5
l. Comfortable with a variety of behaviors and attitudes exhibited during the session	1	2	3	4	5
m. Participants came up with their own solutions	1	2	3	4	5
n. Participants were able to articulate what they learned	1	2	3	4	5

Created by:



In collaboration with:



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o. Each participant set a long or short-term goal	1	2	3	4	5
p. Continuously summarized	1	2	3	4	5
q. Participants had fun	1	2	3	4	5
r. You had fun	1	2	3	4	5

Additional notes: _____

2. On a scale of 1 (not able) to 5 (very able), how able are you to improve upon the areas listed above? _____

In the space below, write your goals for improving your *Conversation Map* session (for example: what needs to be done to get you from 3 to 4?).

3. On a scale of 1 (not effective) to 5 (very effective), I would rate my session a _____.

If you rated your session less than 5, what is your action plan to improve your next session?

4. Feedback from your participants included:

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